

I. Rules of the University

Chapter 1 Principles

1. Objectives

- 1-1 Based on the Fundamental Law of Education, the School Education Act, and the installation objectives of the school juridical organization Ohkagakuen, the principal objective of Ohkagakuen University (henceforth referred to as the University) is to educate students into women of principles. The University aims to bestow a broad knowledge and liberal education on the students as well as professional knowledge, in order to cultivate humanitarian minded individuals. The School of Preschool Education pursues the study of arts and sciences in the area of education and preschool education, and the School of Liberal Arts pursues the study of arts and sciences in the area of humanities and social science, seeking truth for the sake of new knowledge, and through the sharing of achievements within the society, contributing to the development of society.
- 1-2 The objectives of education and research of each department will be established and implemented in the rules of each department.

Chapter 2 Self-Evaluation and Improvement

2. Self-Evaluation

- 2-1 The University self-inspects and self-evaluates itself to improve the level of its education and research and to attain its objectives and social role. The University shall publicize the results.
- 2-2 The University will be evaluated within the stipulated period by an institution accredited by the Ministry of Education, Culture, Sports, Science and Technology.
- 2-3 The rules and regulations of the evaluation are set forth in the Regulations of the Evaluation Committee.

3. Improvement of Teaching Methods and Content

- 3-1 The University will set up research organizations to improve the teaching methods and content.
- 3-2 The rules of the organization are set forth in the Rules of Faculty Development Committee.

Chapter 3 Schools, Departments, Quotas, and Student Status Period

4. Schools, Departments and Student Quotas

The student quotas for the schools and departments of the University are set forth in the following table.

School	Department	One Year Quota	Transfer Quota	Total Quota
School of Early Childhood Education and Care	Preschool Education	145	5	590
School of Liberal Arts	English	80	5	330

5. Period of Student Status

Students are required to be registered for four years in order to graduate. The registered period may not exceed eight years.

Chapter 4 Semesters and School Holidays

6. Academic Year

The academic year starts on April 1st and ends on March 31st.

7. Semesters

The academic year is divided into two semesters as follows:

Semester 1 (Spring Semester) is from April 1st to September 30th.

Semester 2 (Fall Semester) is from October 1st to March 31st.

8. School Holidays

School holidays are as follows. However, the President of the University (henceforth referred to as “the President”) may change the holiday dates temporarily as necessary:

- (1) Sundays
- (2) National Holidays
- (3) Spring break: March 21st to April 7th
- (4) Summer break: July 11th to September 10th
- (5) Winter break: December 21st to January 10th
- (6) Ohkagakuen Foundation Day: July 10th

Chapter 5 Entrance, Transfer, Re-Entry, Re-Enrollment, Leave of Absence, Overseas Studies, Withdrawal, and Removal

9. Entrance Period

In principle, the period for entering the University is the beginning of the academic year.

10. Applicant Qualifications

Only women may apply to the University and applicants shall fall within one of the following

categories:

1. Those who have graduated from high school or those who are going to graduate from high school in the current academic year.
2. Those who have completed the general curriculum of a 12-year school or an equivalent school system.
3. Those who have completed a 12-year school education at schools in foreign countries which are accepted by the Minister of Education, Culture, Sports, Science and Technology.
4. Those who have completed an overseas course that is acknowledged by the Minister of Education, Culture, Sports, Science and Technology as being equivalent to a Japanese high school level course.
5. Those who have passed the high school graduation equivalency test.
6. Those who are certified by the Minister of Education, Culture, Sports, Science and Technology.
7. Those who have reached a specified age and are acknowledged to have academic capability equivalent to those who have graduated from high school.

11. Application Procedure

Applicants shall submit the application forms, application fees and the following documents by the appointed dates:

1. Documentation showing that the applicant falls within one of the categories of Article 10.
2. An official transcript signed by the President of the student's high school, where applicable or the equivalent documentation.

12. Admission

12-1 Student admission will be decided following the selection process.

12-2 Dates and process for the selection of applicants are set forth in the Admission Regulations.

13. Registration Procedure and Formalities

13-1 Accepted students shall submit a written Pledge Form signed by their guarantor, a certified copy of residence, and the entrance fee.

13-2 The President permits the entrance of those who have fulfilled the above stated requirements.

13-3 The President may withdraw the acceptance of a student who fails to fulfill the above stated requirements without reasonable grounds.

14. Guarantor

14-1 The guarantor of the student must be able to take full responsibility for the matters related to the registration of the student.

14-2 The University must be notified immediately of any changes in the relationship between the student and the guarantor or changes in their addresses.

15. Transfer Students

15-1 The President may admit a transfer student who falls within one of the following categories to the third year level of the University:

1. A student who has graduated from a two-year college or a technical college in Japan.
2. A student who has graduated from a four-year college in Japan or one who is currently a student at a four-year college in Japan and has obtained 62 credits or more.
3. A student who has graduated from an advanced vocational school in Japan fulfilling the standards as determined by the Ministry of Education and Science under the School Education Law 82-10.
4. A student who has obtained 62 credits or more from a college in a foreign country or who has graduated from a college or university in a foreign country.

15-2 Credit approval of transfer students are set forth in the Credit by Transfer from other institutions.

16. Re-Entry

16-1 The President may permit re-enrollment of a student who has withdrawn from the University, if the student is found to be eligible.

16-2 Previously obtained credits by the re-entering student will be considered valid.

17. Leave of Absence

17-1 Any student who cannot attend the University for three months or more for reasons of illness or other unavoidable reasons may leave the University upon the submission and acceptance of a Leave of Absence Request Form. The leave of absence may not be more than four years. For those who transferred in their 3rd year, the leave of absence may not be for more than two years.

17-2 Any student who applies for a leave of absence for reasons of illness shall submit a doctor's certificate and any student who applies for a leave of absence for other reasons shall submit in writing the reason and have it co-signed by her guarantor.

17-3 A consecutive leave of absence may not exceed one year. If special circumstances are found, an additional one-year of consecutive leave of absence may be granted.

17-4 The period of the leave of absence will not be included in the number of years enrolled specified under Article 5, Period of Student Status.

17-5 Tuition and other fees will not be collected during the leave of absence.

18. Re-Enrollment

18-1 Upon the ending of the period for the leave of absence or when the reason for the leave of absence ceases to exist, the student shall submit a Request for Re-enrollment Form and will be re-enrolled upon consent of the President.

18-2 The request for re-enrollment based on recovery from an illness shall include a doctor's certificate.

19. Transfer to Another School/Department within the University

19-1 The President may permit a student to transfer to another school/department within the University, based on a screening by the faculty, and upon deliberation at a faculty meeting.

19-2 Requirements for transfer to another School or Department within the University are set forth in the Regulations on Transfer to Another School or Department.

20. Overseas Studies

20-1 When a student, who has been registered in the University for one year or more, applies for permission to study at a university in a foreign country or at an equivalent high-level educational institution, permission may be granted on the following conditions when it is educationally beneficial:

- (1) The period of the overseas studies is basically half a year or a year, and will not exceed two years.
- (2) Up to one year out of the period of overseas studies can be included in the period required for graduation as specified in Article 5.

20-2 Regulations on overseas studies will be specified.

21. Withdrawal

21-1 Any student who wishes to withdraw from the University for reasons of illness or other unavoidable reasons shall submit a Request for Withdrawal Form and obtain the permission of the President.

21-2 Any student who applies for withdrawal for reasons of illness shall submit a doctor's certificate and any student who applies for withdrawal for other reasons shall submit in writing the reason and have it co-signed by her guarantor.

22. Removal from the Register

The President may remove any student from the register who falls within one of the following categories:

1. Any student whose enrollment period exceeds the limit for enrollment as specified in Article 5.
2. Any student who is unable to re-enroll after the leave of absence expires as specified in Article 17-3.
3. Any student whose whereabouts is unknown.
4. Any student who is in arrears with the tuition and fails to pay despite notice being given to make payment.
5. Any student who dies during her enrollment.
6. Any student whose total leave of absence exceeds four years.
7. Any third-year transfer student whose leave of absence exceeds two years.

23. Re-Registering

Among those who have been removed from the register, the following may be enrolled in the register, upon the deliberation of the Faculty Meeting:

1. When a person who has been removed from the register due to the unknown whereabouts applies for re-enrolling in the register.
2. When a person who has been removed from the register due to the arrears with the tuition applies for re-enrolling in the register.

Chapter 6 Curriculum and Procedure on Enrollment in Courses

24. Courses

24-1 The curriculum consists of Basic Education Courses and Specialized Courses in the School of Early Childhood Education and Care and of General Education Courses and Specialized Courses in the School of Liberal Arts. Optional courses or curriculum may be established for those who seek to obtain certificates.

24-2 Types of courses and credits are as listed in Appendix Table 1.

25. Course Enrollment

25-1 Students must enroll in courses at the beginning of each semester.

25-2 Students may not take courses in which they are not enrolled, nor obtain credits for courses in which they are not enrolled.

26. Course Period

In principle, the number of weeks in a one-year course is 35, including the examination week.

27. Computation Method of Credits

27-1 A standard course consists of content that requires 45 hours of study. Credits are calculated as follows:

1. Lecture courses grant one credit for every 15 hours of class study. Certain designated lecture courses may grant one credit for every 30 hours of class study.
2. Practice courses grant one credit for every 30 hours of class study. Certain designated practice courses may grant one credit for every 15 hours of class study.
3. Experimental courses and skill training courses grant one credit for every 45 hours of class work. However, certain designated courses may grant one credit for every 30 hours of class work.
4. Mixed courses which include more than two of lecture, practice, experimental, or skill training may grant credits according to the combination ratio of the mixture.

27-2 Exceptions to the previous provisions include graduation thesis courses or similar courses. Credits are granted on the basis of achievement of the thesis.

Chapter 7 Curriculum for Licenses

28. The Curriculum of the Education Courses

28-1 The University offers courses for teacher licenses.

28-2 Students who want to obtain a teacher license shall take the teaching curriculum as specified by the Educational Personnel License Law and its enforcement regulations and obtain the necessary credits.

28-3 The courses and credits for the teacher license curricula are listed in Appendix Table 2.

28-4 The teacher licenses obtainable at the University are listed in the following table:

School	Department	License	Subject
School of Early Childhood Education and Care	School of Early Childhood Education and Care	Kindergarten Teacher 1st class Elementary School Teacher 1st class	Early Childhood Education
School of Liberal Arts	English	Junior High School Teacher 1st class Senior High School Teacher 1st class	English

29. The Curriculum for Nursery School Care Provider

29-1 The School of Early Childhood Education and Care has a curriculum for the nursery school teacher's license, following the Standards for Nursery School Care Provider Training Institutions.

29-2 Students who want to obtain the above license must take the courses specified by the Child Welfare Law and its Enforcement Law and obtain the required credits.

29-3 The courses and credits for the above curriculum are listed in Appendix Table 3.

Chapter 8 Graduation

30. Crediting

The University shall grant the specified credits to those who complete the courses and pass the course examinations. For courses specified under Article 25-2, the University shall grant credits upon evaluation of the results of the study without an examination.

31. Evaluation

31-1 The evaluation scale is AA, A, B, C, F. AA, A, B, C are passing grades and F is a failing grade.

31-2 The standards for grading are as follows:

Score range	Grades
100 - 90	Superior
89 - 80	Excellent
79 - 70	Fair
69 - 60	Passing
59 - 0	Fail

32. Transfer of Credits Obtained at Other Institutions

32-1 Credits obtained at other four-year or two-year colleges may be transferred when it is educationally beneficial.

32-2 The maximum number of transferable credits is 60 credits.

In the case of credits required for the Nursery School Care Provider License, the maximum

number of transferable credits is 30 credits, including credits obtained before entrance to the University as specified in Article 32.

32-3 Article 30-2 applies to credits obtained at foreign universities and two-year colleges.

33. Transfer of Credits Obtained at Institutions other than University and College

33-1 Credits obtained at two-year colleges or special postgraduate programs of technical schools or institutions designated by the Minister of Education, Culture, Sports, Science and Technology may be transferred when it is educationally beneficial.

33-2 The maximum number of transferable credits is 60 credits.

In the case of credits required for the Nursery School Care Provider License, the maximum number of transferable credits is 30 credits, including credits obtained before entrance to the University as specified in Article 32.

34. Acknowledgement of Credits Obtained before Entrance

34-1 Credits obtained at universities or two-year colleges including those obtained in a foreign country before entry to the University may be transferred when it is educationally beneficial.

34-2 The maximum number of transferable credits is 60 credits.

In the case of credits required for the Nursery School Care Provider License, the maximum number of transferable credits is 30 credits.

35. Graduation

35-1 The number of credits required for graduation is 124. Graduation shall be granted to those who fulfill the four-year status requirement. The Dean of each school grants graduation to those who also fulfill the other requirements set by each school, upon the deliberation at a faculty meeting.

35-2 The President bestows diplomas and bachelor's degrees to those whose graduation is granted by the Dean of each school.

36. Degree

The President bestows a degree of the following types to graduating students.

School of Early Childhood Education and Care	Department of Early Childhood Education and Care	Bachelor of Arts in Nursery Education
School of Liberal Arts	Department of English	Bachelor of Arts in English

Chapter 9 Acknowledgement and Disciplinary Action

37. Commendation

The President may honor a student who has become a role model for other students.

38. Disciplinary Action

38-1 The President may impose disciplinary action on a student when it is educationally necessary.

38-2 Disciplinary action may take the form of a reprimand, suspension, and/or dismissal.

38-3 Dismissal, referred to above in 38-2, will be warranted by any of the following:

1. Improper conduct with doubtful probability of improvement.
2. Excessive absence from class with no acceptable reason.
3. Disruption of the order of the University or infringement of academic and personal standards.

Chapter 10 Entrance examination fee, Entrance Fee, Tuition, and Other Fees

39. Fees

39-1 Application fee, entrance fee, tuition, and the other fees are listed in Appendix Table 4.

39-2 Payment of annual tuition and other fees is made biannually, in the spring semester (April), and in the Fall semester (December).

39-3 The procedure for the payment of tuition and the other fees are set forth in a separate document.

39-4 In principle, the tuition and other fees paid are not refundable.

Chapter 11 Organization of Personnel

40. Teaching and Office Personnel

40-1 The University has a President, Superintendent, Professors, Associate Professors, Lecturers, Assistant Professors, Assistants, office staff, technical staff and the other necessary staff.

40-2 The rules governing personnel are set forth in a separate document.

Chapter 12 The University Executive Council and Faculty

41. The University Executive Council

41-1 The University Council functions to deliberate on important matters for the management of the University.

41-2 The University Council consists of the President, the Superintendent, the Chairs of the Graduate School, the Deans of the Schools, the Dean of Student Affairs, the Dean of Academic Affairs, the Library Director, and two Professors representing each faculty.

42. Matters to be Deliberated by the University Executive Council

42-1 The matters to be deliberated by the University Council are:

1. Matters relating to the enactment and revision of the Rules of the University and other important academic rules and regulations.

2. Matters relating to budgetary policy.
3. Matters relating to the establishment and abolition of schools and departments.
4. Matters relating to the policy of teaching personnel.
5. Matters relating to student life and Acknowledgement and Disciplinary Action.
6. Matters relating to student quotas.
7. Matters relating to liaison and coordination among schools and various internal organizations.
8. Matters relating to the policy of self-inspection and self-evaluation.
9. Other matters which are important for the management of the University.

42-2 Other rules and regulations of the University Council are set forth in a separate document.

43. Faculty

43-1 The University creates a faculty in the School of Early Childhood Education and Care and a faculty in the School of Liberal Arts.

43-2 Each faculty consists of its Professors, Associate Professors, Lecturers and Assistant Professors.

43-3 The Dean of the Faculty shall convene faculty meetings and preside over these meetings.

44. Matters to be Deliberated by the Faculty Meeting

44-1 The matters to be deliberated by the faculty meetings are:

1. Matters relating to the curriculum and courses.
2. Matters relating to the evaluation of students' study and results.
3. Matters relating to entrance, withdrawal, graduation and other matters related to student status.
4. Matters relating to the Acknowledgement and Disciplinary Action.
5. Matters relating to student life.
6. Matters relating to the selection of new teaching personnel and qualification screening.
7. Matters relating to the rules and regulations for the management of each school.
8. Matters relating to self-inspection and self-evaluation.
9. Other matters deemed as necessary by the Faculty for the management of each School.

44-2 Matters necessary for the management of each School will be stipulated by each Faculty.

Chapter 13 Research Students, Non-degree Students, International Students

45. Research Students

45-1 The President, upon deliberation at a faculty meeting, may accept students who wish to receive academic instruction on a particular subject as research students, as long as it causes no hindrance to the education of other students,.

45-2 The necessary matters related to research students are set forth in Regulations on Research Students.

46. Non-degree Students

46-1 The President, upon deliberation at a faculty meeting, may accept those students who wish to enroll in particular courses as non-degree students, as long as it causes no hindrance to the education of other students in the University.

46-2 The necessary matters related to non-degree students are set forth in a separate document.

47. International Students

47-1 The President may, upon screening, accept foreign students who enter Japan for the purpose of obtaining a university level education and apply to the University as international students.

47-2 The necessary matters related to international students are set forth in a separate document.

Chapter 14 Extension Lectures

48. Extension Lectures

The University may offer extension lectures for the purpose of developing cultural literacy among the adult members of the local community.

Chapter 15 Auxiliary Facilities and Institutions

49. Auxiliary Facilities and Institutions

49-1 The University may establish auxiliary facilities and institutions for educational objectives.

49-2 Matters relating to auxiliary facilities and institutions are set forth in the regulations of each facility and institution.

Chapter 16 Miscellaneous Provisions

50. Entrust

Matters related to the enforcement of the Rules of the University will be set forth in other regulations.

Supplementary Provisions

1. The Rules of the University (partially revised: addition of an article and revision of the curriculums) are to be in effect from April 1, 2011.

Table 1

School of Liberal Arts Department of English

	Course Titles	Credit Points			Recital
		Required Credit Points	Elective Credit Points	Optional Credit Points	
General Education Courses	Sports		1		Students need to earn 30 or more credits including 8 credits of required courses and 4 elective credits.
	Sports & Health		2		
	Computer I a		1		
	Computer II a		1		
	Computer b		1		
	Cultural Anthropology		2		
	Community Sociology		2		
	Tokai Local History and Climate		2		
	International Volunteer		2		
	Theory of NGO・NPO		2		
	Introduction to Business		2		
	Industries and Economy in Chubu Region		2		
	Introduction to Economics		2		
	Labour and Society		2		
	Japanese Constitution		2		
	Philosophy		2		
	Psychology		2		
	Educational Psychology		2		
	Educational Consultation		2		
	Academic Skills I	1			Students can allot any credits for General Education Courses from the appointed courses in the School of Early Childhood Care Education. The maximum transferable number of credits is 8 credits.
	Academic Skills II	1			
	Life Design I	1			
	Life Design II	1			
	Japanese Expression I	1			
	Japanese Expression II	1			
	Japanese Expression III	1			
	Japanese Expression IV	1			
	Chinese Basics		1		
	Chinese Listening & Speaking I		1		
	Chinese Reading & Writing I		1		
	Chinese Listening & Speaking II		1		
	Chinese Reading & Writing II		1		
	Chinese Communication I		1		
Chinese Communication II		1			
Korean Basics		1			
Korean Listening & Speaking I		1			
Korean Reading & Writing I		1			
Korean Listening & Speaking II		1			
Korean Reading & Writing II		1			
Korean Communication I		1			
Korean Communication II		1			
Spanish I		1			
Spanish II		1			
Spanish III		1			
Spanish IV		1			
Appointed Course of Hoiku		8		Students need to earn 4 credits of one of the second foreign languages.	

	Course Titles	Credit Points			Recital
		Required Credit Points	Elective Credit Points	Optional Credit Points	
Specialized Courses	English Communication Field	English Presentation I	1		Students need to earn 94 or more credits from Specialized Courses including 44 credits of required courses from Specialized Courses.
		English Presentation II	1		
		English Presentation III	1		
		English Presentation IV	1		
		Communicative English I	1		
		Communicative English II	1		
		Communicative English III	1		
		Communicative English IV	1		
		Global Issues I	1		
		Global Issues II	1		
		Academic Reading I	1		
		Academic Reading II	1		
		Academic Reading III	1		
		Academic Reading IV	1		
		Academic Listening I	1		
		Academic Listening II	1		
		Academic Listening III	1		
		Academic Listening IV	1		
		Extensive Reading I	1		
		Extensive Reading II	1		
		Extensive Reading III	1		
		Extensive Reading IV	1		
		Academic Writing I	1		
		Academic Writing II	1		
		Academic Writing III	1		
		Academic Writing IV	1		
		Tourism English I		1	Students need to earn 8 or more credits from the elective courses in the field of English Communication.
		Tourism English II		1	
		English for Children I		1	
		English for Children II		1	
		Media English I		1	
		Media English II		1	
		Business English I		1	
		Business English II		1	
Interpretation I		1			
Interpretation II		1			
Translation Skills I		1			
Translation Skills II		1			
English for Certification I		1			
English for Certification II		1			
English for Certification III		1			
English for Certification IV		1			
English for Certification V		1			
English for Certification VI		1			
Overseas Studies I	4				
Overseas Studies II		4			
Overseas Internship		2			

		Course Titles	Credit Points			Recital
			Required Credit Points	Elective Credit Points	Optional Credit Points	
Specialized Courses	International and Area Studies	Cross-Cultural Studies I	2			Students need to earn 8 or more credits from International and Areal Studies.
		Cross-Cultural Studies II	2			
		Modern Cultural Anthropology		2		
		American Studies I		2		
		American Studies II		2		
		British Studies I		2		
		British Studies II		2		
		Oceanian Studies		2		
		Asian Studies		2		
		Middle Eastern Studies		2		
		Japanese Studies		2		
		Comparative Cultural Studies		2		
		Contemporary Issues		2		
		International Relations I		2		
		International Relations II		2		
		Chinese Society and Culture I		2		
		Chinese Society and Culture II		2		
	Korean Society and Culture I		2			
	Korean Society and Culture II		2			
	Business Communication	Contemporary Economics		2		
		Global Economy		2		
		Management		2		
		Marketing		2		
		Global Business		2		
		Business Studies I		2		
		Business Studies II		2		
		Theory of Tourism		2		
		Tourism Hospitality		2		
		Tourism & Topography I (Domestic)		2		
		Tourism & Topography II (Overseas)		2		
		Tourism Marketing		2		
		Tourism and Subculture		2		
		Tourism Business Practice		2		
	Airline business		2			
	Fieldwork		2			
	Domestic Internship		2			
	Literature, Linguistics and Education	Theory of British Literature		2		
		Theory of American Literature		2		
		American Literature I		2		
		American Literature II		2		
		British Literature I		2		
		British Literature II		2		
		European Literature		2		
English Phonetics I		2				
English Phonetics II		2				
English Linguistics I			2			
English Linguistics II			2			
Sociolinguistics			2			
Theory of English Structure I			2			
Theory of English Structure II			2			
Applied Linguistics			2			
TESOL			2			
Methods in Teaching Preschool English			2			
Methods in Teaching Elementary School English		2				
English Language Pedagogy I		2				
English Language Pedagogy II		2				
English Language Pedagogy III		2				
English Language Pedagogy IV		2				
Seminar and Graduation Thesis	Seminar I		1			
	Seminar II		1			
	Seminar III		1			
	Seminar IV		1			
	Graduation Research		4			

Curriculum for Licenses(Optional Course)

	Course Titles	Credit Points			Recital
		Required Credit Points	Elective Credit Points	Optional Credit Points	
Optional Course(Education Courses)	Introduction to Teaching Profession			2	
	Principles of Education			2	
	Teaching Methods of Moral Education			2	
	Methods of Student Guidance			2	
	Educational Methods and Techniques			2	
	Teaching Methods of Special Activities			2	
	Educational Administration			2	
	Pre- and Post-Practicum			1	
	Practicum I			4	
	Practicum II			2	
Practical Teaching Seminar			2		

Table 2

School of Liberal Arts Department of English
Courses for Junior and Senior High School English Teacher Licenses, Class 1

A. Courses on Teaching Profession

Subject Areas	Course	Credit Points		Recital
		Required Credit Points	Elective Credit Points	
Meaning of Teaching Profession	Introduction to Teaching Profession	2		Teaching Methods of Moral Education is required for Junior High School Teacher License. Either Practicum I or Practicum II is required.
Basic Educational Theories	Principles of Education	2		
	Educational Psychology	2		
	Educational Administration	2		
Curriculum and Methodologies	English Language Pedagogy I	2		
	English Language Pedagogy II	2		
	English Language Pedagogy III	2		
	English Language Pedagogy IV	2		
	Teaching Methods of Moral Education	2		
	Teaching Methods of Special Activities	2		
Guidance and Counseling	Methods of Student Guidance	2		
	Educational Consultation	2		
Practicum	Pre- and Post-Practicum	1		
	Practicum I	4		
	Practicum II	2		
Integrated Practice	Practical Teaching Seminar	2		

B. Courses on License Subject Area

Subject Areas	Course	Credit Points		Recital
		Required Credit Points	Elective Credit Points	
English Learning	English Linguistics I	2		Acquisition of the specified minimum number of credits for obtaining the Teacher Licenses: 20 or more from the courses on Teaching Profession Plus 31 or more credits for Junior High School License and 23 or more credits for Senior High School License. Students are required to obtain 59 or more credits in total.
	English Linguistics II	2		
	English Phonetics I	2		
	English Phonetics II	2		
	Theory of English Structure I		2	
	Theory of English Structure II		2	
English and American Literature	Theory of British Literature	2		
	Theory of American Literature	2		
	American Literature I		2	
	American Literature II		2	
	British Literature I		2	
	British Literature II		2	
English Communication	Communicative English I	1		
	Communicative English II	1		
	Communicative English III	1		
	Communicative English IV	1		
	Global Issues I	1		
	Global Issues II	1		
Inter-Cultural understanding	Cross-Cultural Studies I	2		
	Cross-Cultural Studies II	2		
	American Studies I		2	
	American Studies II		2	
	British Studies I		2	
	British Studies II		2	
	Oceanian Studies		2	
	Asian Studies		2	
Middle Eastern Studies		2		

Recital 1

Students who seek to obtain Licenses Junior High School Teacher License Class 1 and Senior High School Teacher License Class 1 need to obtain the courses specified by the Educational Personnel License Law, and the following courses specified by the Enforcement Law.

Subuect Area	Courses	Credit Points		Recital
		Required Credit Points	Elective Credit Points	
Constitution of Japan	Constitution of Japan	2		
Physical Education	Sports and Health	2		
Communication in Foreign Language	Communicative English I	1		
	Communicative English II	1		
Information Technology	Computer I a	1		
	Computer II a	1		

Recital 2

Students who seek to obtain Junior High School Teacher License Class 1 need to obtain 8 or more credits from the Course on Subject Area of License and from the Course on Teaching Profession in addition to the required courses. Students who seek to obtain Senior High School Teacher License Class 1 need to obtain 16 or more credits from the Courses on Subject Area of License and from the Courses on Teaching Profession in addition to the required courses.

Recital 3

Seven days of Special Education and Elder Care Experience is required for the Junior High School Teacher License by the Enforcement Law of the Educational Personnel License Law .

Table 4

School of Early Childhood Education

School of Liberal Arts

Tuition and Other Fees

Items	Amount	Recital
Application Fee	¥35,000	
Entrance Fee	¥240,000	
Tuition	¥685,000	One year fee
Educational Enhancement Fee	¥392,000	One year fee
Practicum Material Fee	¥40,000	One year fee

Notes:

1. The Tuition and Educational Enhancement Fee for students admitted through the Mature Student Entrance Examination are half of the above fees.
2. The Entrance Fee, Tuition, Educational Enhancement Fee and Practicum Fee of students admitted through the International Student Entrance Examination are half of the above fees.
3. The Entrance Fee for students entering from the other institutions of Ohkagakuen is half of the above fee.
4. The Entrance Fee for students admitted through the Transfer Student Examination is half of the above fee.
5. The tuition and other fees for students whose student status exceeds four years will be set forth in a separate document.